



The
Oakwood
Academy

The Oakwood Academy

Bewcastle Road

Warren Hill

Nottingham

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0115 9539323

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www.oakwoodacademy.org.uk

Headteacher: Mr A Gilbert

Executive Headteacher: Mr T Croft

Dear Parent

Thank you for your admissions enquiry in respect of your son/daughter.

Please complete and return the enclosed application form to me at the school.

To assist us with your application could you please provide:

- a letter explaining the reasons for the school transfer
- an up-to-date school report
- attendance certificate
- any other information to support your application
- proof of permanent residency

The admissions committee meet each half term to discuss admission requests and your application will be taken to the meeting once we have received the above information and will be in touch following this meeting.

Yours sincerely

Mrs S Wright
Admissions Officer